

FLSA Meeting Minutes

Friends of
Leigh
School
Association



Date & time	3 rd Nov 2022
Location	The Star, Church Leigh
Attendance (confirmed so far)	Hannah Edwards (HE), Andrea Cairns (AC), Laura Rowe (LR),
Apologies (so far)	Annabelle Waite (AW), Nicola Rollinson (NR), Vikki Fitzgerald (VF), Bronya Abbott (BA), Emma Forester (EF)
Chair	Hannah Edwards (HE)

Time	Agenda item	Overview	Actions/minutes
5 mins	Welcome & Introductions		
10 mins	Treasurer update	Bank account - update on funds available c.£2700 in Oct 2022 Monthly Draw c.£54 taken with £27 profit	HE completed annual return for 2021 and submitted on time in October. Agreed we need to hold an AGM to ask for anybody interested in the 3 core committee roles of Chair, Treasurer, Secretary. Agreed we will advertise the monthly draw again to encourage new players and to explain how to join. Agreed we would renew our MPLC film licence at £112.24 for 12 months. HE to pay.
15 mins	Review of recent events and purchases	Xmas4schools	Less uptake – do we continue next year? Or change back to taking payment ourselves? Agreed we would research other company

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		<p>Leavers/sports day/picnic</p> <p>Christmas panto transport?</p> <p>Class £50 each – C1 still to buy (C3 & C2 had books, Preschool roleplay items)</p>	<p>pricing to ensure we have best VFM, and that we would revert back to the traditional payment methods.</p> <p>HE confirms total raised at £38 for the FLSA – thank you to all that ordered, and enjoy!</p> <p>Agreed these events went well, with the picnic being minimal effort for FLSA members and something we'd do again.</p> <p>Agreed the FLSA will pay for the transport to and from the theatre, and purchase 1 ice cream per child for the interval. AC to send invoice to HE for payment.</p> <p>AC to arrange for C1 to spend their £50.</p>
20 mins	Future events	<p>Christmas giving</p> <p>- Care home – Fradswell/Bramshall – sing/cakes</p>	<p>All agreed it would be nice to give this Christmas given all of the trouble and uncertainty out there.</p> <p>Possibility for older children to sing / visit old people's home, only problem is transport. AC to consider. If not we will bake them</p>

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		<ul style="list-style-type: none"> - Shoebox appeal / presents for local children / food bank donation/help - Santa's secret shop - Children's presents - Santa message - Advent calendars - Any other ideas? Christmas activities - Christmas fair 2.30-4pm – simple stalls without external traders – e.g. make a xmas tree decoration, games, tombola, 	<p>cakes/send in drawings etc. Considering helping Heath Community Centre in Uttoxeter in some way. Would like to support Shoebox Appeal and will contact local supporters (Shoe Zone) to arrange. Children will then need to bring in a shoebox each and HE/AC/LR will arrange taking the boxes.</p> <p>Agreed to do this again. HE & LR to source gifts.</p> <p>Agreed to do this again. HE & LR to source gifts.</p> <p>LR to see if we can arrange for a Santa to visit. If not we will do the recorded messages again.</p> <p>Agreed to do this again. HE & LR to source.</p> <p>Agreed to move the fair to Easter – date in diary for 23rd March 2-3.30pm.</p>
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		<p>cake sale, guess the name of the teddy, weight of a cake, lucky dip.</p> <ul style="list-style-type: none"> - Write letter to Santa in school and walk to post box to post / or place in sack for North Pole in school - Xmas jumper day - Film – are school running this? - Disco - Bingo night (online version available) – 	<p>Instead we will make Christmas tree decorations with the children in school on Monday 28th November for them to take home later that week for their trees. HE, LR and possibly EF to help in school.</p> <p>AND we will run games during the Christmas party on Mon 12th December – HE, LR, NR to arrange and help in school.</p> <p>HE and NR to look into this and arrange. FLSA to cover any associated costs.</p> <p>Friday 9th December</p> <p>Thursday 15th December, agreed that the FLSA will run. HE and LR to organise films and snacks. Tickets will need to go on sale 1st December.</p> <p>Agreed to hold in February possibly for Valentines Day.</p> <p>Agreed to hold this popular event again as it's</p>
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		<p>Jan/Feb?</p> <p>- Easter Raffle – bring in gifts after Christmas, sell tickets during Feb/March</p>	<p>been a while since we were able to due to Covid-19. Date confirmed – Friday 3rd February. We will make curries again. AC to ask Kerry, LR to ask Gemma Miller, and HE and Lee Edwards to make the third as well as a pasta and spag bol. There will be a bar as well.</p> <p>Agreed to ask for unwanted gifts after Christmas in late Jan, in return for non-uniform day. LR and HE to make hampers in Feb and sell tickets before Easter in March. Draw raffle at Easter Fair 23rd March.</p>
	<p>Considerations for future purchases and / or help</p>	<p>Tables & chairs</p> <p>Gardening – set a date in Spring</p>	<p>AC to get costs for this based on a rotation and not all at once. We will then consider and take a vote if needed based on the cost.</p> <p>Agree plan for this at Jan meeting. Ask Jayne Gray if she would like to help. And any others.</p>
<p>10 mins</p>	<p>AOB</p>	<p>Winter Newsletter HE to write newsletter</p> <p>Agree next meeting date</p>	<p>HE to write short newsletter based on above dates, once minutes have been shared.</p> <p>Thursday 12th Jan 2.30pm in school (AGM)</p>