

FLSA Meeting Agenda

Friends of
Leigh
School
Association



Date & time	Wednesday 4 th September 2019 3:15pm
Location	School
Attendance (confirmed so far)	Mrs Kenny (AK), Lucy Mildwater (LM), Sarah Evans (SE), Jon Dufton (JD)
Apologies (so far)	Hannah Edwards (HE), Jo Caddy (JC)
Chair	Lucy Mildwater

Time	Agenda item	Overview	Actions/minutes
5 mins	Welcome & Introductions	Welcome any new parents or carers. All parents are automatically a part of the FLSA if their child attends school. Feedback on FLSA fundraising activities is always welcome. We now have a feedback box. You can submit anonymously. The FLSA is there to improve the children's time at school and any suggestions are greatly appreciated. We want other parents to see the committee and standing members as approachable.	Try and get a coffee morning sorted to pass the word around what the FLSA is all about and attract new parents.
10 mins	Actions from June meeting	<ol style="list-style-type: none"> Laptops / desktop PCs – now in school? Action closed? 	The school lap tops and computers should have been delivered in the school holidays, but due to the stock being of unsatisfactory standard at Stone groups end, this was delayed. They were delivered week commencing 9 th September.

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		2. Penny war – starting again for new term?	Choose to not do this every term.
		3. Sustainable travel/ walking bus	<p>Ryan Proctor from the council visiting school Thursday 5th September 9:30am to talk to the children and parents. Think that the children took the information well and made them think how to help reduce the pollution.</p> <p>Did the highway engineer come over the summer, and do we now have a travel policy? Pam has dropped loads of stuff off for incentive for the kids to take part.</p> <p>Need to try and get as many of the cars parking off the road for safety reasons. Incentives given to children for walking to school from the star (park and stride) i.e. house points, which we are going to trial in October. Plus children who aren't able to do this can do some laps round the playground for example and still receive the same incentives as we are aware this is doable for all children to do park and stride. This will be best done at school drop off (am).</p>

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			<p>LM going to try and get a flashing speed sign in place to show your speed when driving past school to increase awareness of the speed people are travelling especially at busy times (school drop off and pick up).</p> <p>SE met with Cath from the council to go through the proposed routes we would be using for the park and stride to get a route plan in place. A highways man was then meeting with Cath to highlight any issues with our proposed idea.</p>
10 mins	Treasurer update	<p>Fundraising spreadsheets - tuck shop, events etc</p> <p>Bank account - update on funds available</p> <p>Annual report</p> <p>Monthly draw / lottery</p>	<p>Laptops still to pay for, financially we are doing well.</p> <p>Sports day was a great fund raiser, with lots of positive comments. The card reader was a definite success.</p> <p>Monthly draw numbers are good but the more we get the better. We need to see if any new parents would be interested in joining. Please if you are interested in joining the monthly lottery with us please just ask any one of us and we can sort it for you, £2 a month per number and you can have as many numbers as you wish. 50% winnings and 50% to the</p>

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			<p>FLSA. JD is going to enter in the draw. £3058.42 current balance at the moment. PTA annual payment done. Annual return been put into charity commission. Update all committee members details on there. Film night planning going well LM organising.(this fundraiser is for school and the rec committee). Hannah, Jon and Lucy on the bank account.</p>
5 mins	Review of recent events and purchases / Considerations for future purchases	Anything to consider?	
40 mins	Future events / Fundraising activities / Sustainability activities / Fundraising issues	Any new ideas or suggestions would be greatly appreciated via chatting with a committee member, the new suggestion post in the window sill in reception or the FLSA email address: FLSA@ALLSAINTS-LEIGH.STAFFS.SCH.UK	Just going to concentrate on the film night at moment. Think it's best doing 1 main event 3/4 times and maybe one small event. Stick to events we have done in the past, as we have a record of what went well and what didn't, plus a detailed plan of resources needed so anyone could organise and help with to allow others to take part.
		1. Open air cinema – LM to provide update.	Ticket sales – Tickets were available from the

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		Agree any outstanding urgent actions and owners.	school office. Sponsorship sorted (Overwhelmed and grateful for the support; local businesses that have sponsored) BBQ & bar sorted Equipment sorted Food and drinks at the event reasonably priced. JD to speak to St Modwen to see if they will sponsor as their houses are being built for the benefit of Leighs feeder schools.
		2. Felt tip pen collection at school	HE checked with Terra cycle and they are full for collection points currently.
		3. Alternative fundraising ideas – e.g. School hats. SE was going to speak to Sarah Cheadle to see if they were interested in supplying school winter hats with a donation to the FLSA included in the price to parents.	SE spoke to SC about the possibility of doing the hats we mentioned at the last meeting, she could possibly do the winter hats she was going to look into pricing/availability/demand first to see if it is worthwhile. At this point she doesn't have the correct equipment to be able to do the summer hats.
		4. Curry night – 18 October – assign responsibilities for the event – postponed to January. School disco taking place on 18 October instead, 3:15 start. Details to follow.	Laura Rowe was going to contact a bingo caller, also could help source the chicken and bread (Sue Brown from Tesco) – is this still the case? Helpers on the night – we need volunteers

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			<p>please – 3 servers worked well last time and 1 or 2 on the bar. Cooking curries – would anybody like to cook a curry, if not are Harry/Andy/Jo happy to cook again? Need to arrange tickets and advertising.</p> <p>LR suggested maybe we should do the Curry/bingo night end of the year or early next year due to having the film night end sept. AK suggested we do the Curry/bingo night 31st Jan 2020, so we can concentrate on doing Christmas themed events towards the end of the year and not to ask too much from the parents. Planning a disco instead. Spoke to JC and she said she was willing to make a curry for the event but need to check her availability for the new date.</p>
		5. School spruce up – agree next date, perhaps a Saturday or Sunday would better suit people?	To be discussed at the next meeting.
5 mins	Teacher's wish list	Anything to add?	To be discussed at the next meeting as the priority at the moment is getting the new computers and laptops up and running.
5 mins	AOB & next meeting date	1. Tuck shop - A wider range of parents required to help run the tuck shop. Consider	JD to do a spreadsheet with dates for volunteers to help – AK to circulate.

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		alternating ideas once a term or month e.g. cupcake raffle	Didn't get chance to discuss the tuck shop we do need volunteers to bake/give ideas and run this if you are interested please contact one the committee.
		2. Agree next meeting date	Thursday the 24 th October 6pm at the Bramshall Inn. All Welcome!!